

# Invitation to Bid (ITB)

Ref. No: 05/2019, Date 1/03/2019

## Procurement & Installation of House Hold Hand pumps

**CLOSING DATE AND TIME 07<sup>th</sup> Mar, 2019 3:30PM**

**Introduction:** Organization's Name (Salik Development Foundation) is a non-profit, non-government organization engaged in relief, reconstruction & long term development activities across the country.

**Scope of Work:** Organization's Name (Salik Development Foundation) invites your firm to submit sealed Bid Documents for the below mentioned items:

1. Installation of 300 Nos of Hand Pumps as per approved criteria, construction of washing pad along with plaque wall, drain, soakage pit & Steel plate with vinyl sticker in area of UC Pirsaddi, Parkho dheri, Narri, Maday Baba & Mahala Makkori (District Mardan).

### **Bid Documents Submission:**

Evaluation of the proposals shall be carried out in two stages, first the technical (Annex I) and then the financial (Annex II).

Offers must be submitted in 2 (two) separately sealed envelopes as follows:

1. One sealed envelope containing Technical offer containing following:-

- Registration of Business (NTN / STRN). (Mandatory)
- Company profile having details of projects in hand and projects completed in the last 01 years. Please enclose copies of Purchase Order / Contracts, one year bank statement and audited report of the year 2017-2018
- Completion time \_\_\_\_\_.

Technical offers should be submitted having information in the above sequence, which will be opened first and evaluated on the basis of above criteria. Financial offers of only technically qualified bidders would be opened. Award will be made on Technically Qualified Lowest Price Basis.

2. One sealed envelope containing Financial Offer on the attached Financial Format.

- Quoted Price.

## **PAYMENT**

Payment shall be made through Account payee cheque and as per contract terms and conditions.

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All Payments shall be made in PKR only.

### **Specific Terms & Conditions:**

1. Salik Development Foundation reserves the right to award the contract to single or multiple bidders.
2. Sealed bids should reach via courier service or by hand to address Near Telephone Exchange Main Malakand Road Takht Bhai, Opposite Abbas Motors Bargain on or before 07 March, 2019 at time 3:30PM.
3. Bids delivered after specified time & date will not be entertained.
4. Quoted prices must include all government prevailing taxes.
5. Each bid shall be valid for a period of 45 days from its date of submission.
6. Prices should be quoted in PKR only.
7. Prices for the materials must include Freight/Transportation, Packing, Loading & unloading charges to Salik Development Foundation.
8. All values in unit price column should be entered carefully. In case there is any discrepancy between unit price and total amount, value put in unit price column will govern.
9. The procurement committee reserves the right to alter the quantities, if required; such variation in quantities/ Units will not cause any change in the unit price.
10. Procurement committee reserves the right to cancel/reject any or all offers.
11. An agreement will be signed with successful bidder for timely supply of appropriate quality items. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.
12. Bidders are required to submit earnest money @ 2% of the total bid value in the name of 'Salik Development Foundation' in shape of a Demand Draft / Pay Order/ Call Deposit at the time of submission of bid. It will released to unsuccessful bidders and will be retained by successful bidder as Performance security..
13. In case project completion is delayed, SDF will impose a penalty of 1% / Day of the balance amount of contract for each day of delay up to 10%.
14. Salik Development Foundation reserves the right to forfeit earnest money and Performance Guarantee in case of breach of the agreement.

15. Lowest price will not be the sole criteria; quality, previous experience and timely delivery will be considered.
16. This Invitation to Bid (ITB) does not constitute any commitment on the part of this Organization unless a written agreement is signed by both parties
17. Bidders are required to submit all their enquiries in respect of this **ITB** by e-mail to [idrees@salikfoundation.org](mailto:idrees@salikfoundation.org) date and time **06 Mar, 2019, 17:00** may, at its discretion, copy any reply to a particular question to all other invited Bidders.

We would endeavour to provide you information expeditiously, but any delay in providing such information will not be considered a reason for extending the submission date of your offer.

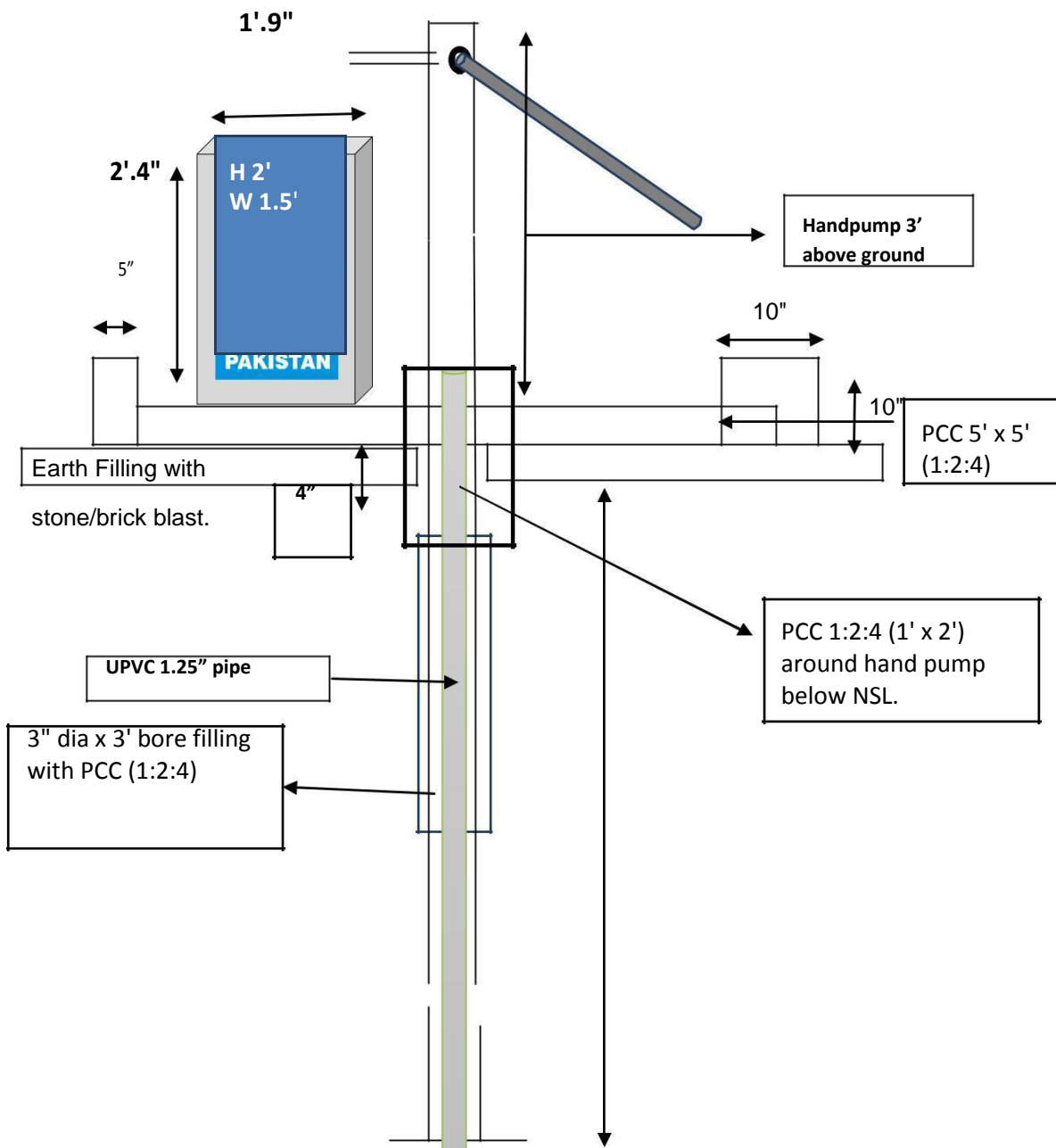
## Specification of Hand Pump

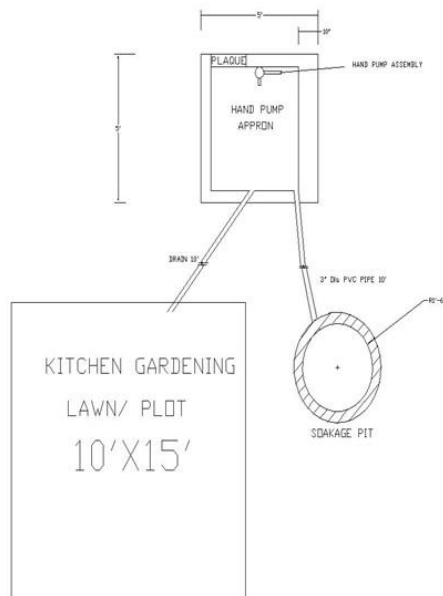
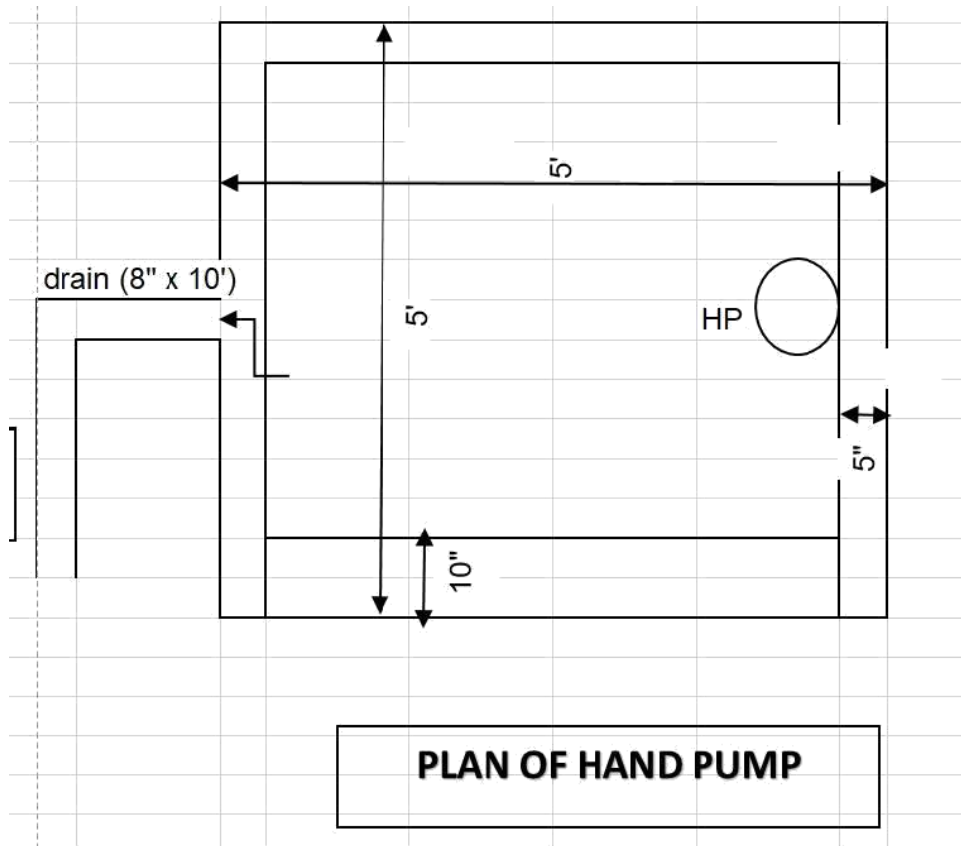
#	Description of the supplies required	Specification Required	Unit	Estimated quantity in units
1.	Hand pump Machine (with all accessories )	GI made of Dia 3" and length 5' (local made) with ILL pipe 6/8" to 1" Iron Handle with length of 2.5' fixed with nut bolts.	Nos	1
2.	Pipe	Dia 1.25", UPVC Food grained	Rft	55
3.	Pipe	Dia 1.25", UPVC filter pipe dia 1.25" Food grained	Rft	10
4.	Casing Pipe	Dia 3", UPVC made of non-recycled materials	RFT	26
5.	Solution	Solution for joint 0.5 Pound	Nos	1
6.	Fired Bricks	St class with 1500 PSI, regular shape, clear, ringing sound and uniform in colour.	Nos	200
7.	Cement	50Kg bag, with 7000 PSI	Bags	2
8.	Sand	Sharp, cubical free of impurities	Cft	6
9.	Stone Ballast/Brick Ballast	Be 3/4" to 1.5 cubical in shape	Cft	8
10.	Stone blast/bricks blast	Stone Blast/Gravel for filling and leveling Washing Pad	Cft	15
11.	Cloth or jail	Cloth/Jalli for filter of Dia 1.25" x 10'	Rft	1
12.	Printed Plaque	2' x 1.5' steel plate (with TR logo and unique name and number for every HP) [a portion of plaque will be 2' x 3'] (SDF will share the design)	No	1
13.	Skilled/unskilled labor	For installation/ <b>Boring/ Drilling of 3" Diameter</b> bore (65 RFT) and fixing of Hand Pump complete in all respect.	No	1 Hand pump
14.	Sticker for Hand pump Covering	Orange Color vinyl Sticker best quality (12" x 24" Sq Inches approx)	No	1
15.	Skilled/unskilled labor for Masonry Work	Skilled/Un-skilled Labor for construction of Pedestal, Apron, Washing Pad and drain with plastering	No	1 Hand Pump
	Pipe for Soakage Pit			

16.		UPVC Pipe 10 ft Length Dia 3" with with LBO & Steel Jali	Lumsum	1
17.	Brick Ballast for Soakage Pit	3/4" to 1.5" size	Cft	5
18.	Crush for Soakage Pit	1/2" to 3/4"	Cft	5

## Drawing of Hand pump

### Hand pump Drawing and Plan





# Sample of Hand pump



# Financial Proposal Format

1. Name of Firm :
2. Office Address:
3. Details of designated person :
  - a. Name:
  - b. Designation:
  - c. Telephone:
  - d. Fax Number:
  - e. Mobile Number:
  - f. E-mail address:
  - g. CNIC/SNIC :
4. Registration Details (attach documentary proof):
5. Other details of the Association:

## Specifications of required items

S.No	Items with Specifications	Quantity	Unit Rate	Total Cost	Delivery Time (In days)
1	Hand Pump complete set with all accessories with boring work, Construction of washing pad (5' x 5') with plaque wall along with drain and soakage pit	300			
<b>Total</b>					

**For Bidder's Use**

I undersigned & agree with the instructions and General Terms & conditions of this ITB.

Company Name: \_\_\_\_\_

Authorized Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp: \_\_\_\_\_